

## **Board of Library Trustees**

### **Minutes 7/18/2023**

**Present:** Kathryn Mudgett (Chair), Monika Brodsky, Sarah Cassidy (Vice-Chair), Jeanne Hagelstein-Ivas, Chris Smith, Lauren McNeil, Rachel Breen (Director), Pam Achille

**Call to Order:** Meeting called to order at 7:00 PM

**Public Comments:** None

**Additions to Agenda:** Library Hours, Personnel/HR, New Books & LP shelving

**Approval of Minutes:** June minutes approved.

**Director's Report:** There were 8,319 walk-in visits to the library and over 7,900 items circulated in June including 59 museum passes. Regular Adult programs included Tai Chi, Knitting Night, Mindful Yoga, Dinner and a Movie, drop in Tech Help, Visit with Skipper, and the two monthly Book Groups. Additional programs included an Author talk with Ethan Warren, Norwell's Historic Cemeteries presented by Wendy Bawabe and Stephen C. O'Neill in collaboration with the Norwell Historical Society, the South Shore Boston Board Game Meetup, Teen Tie Die Book Bag craft, the new Teen Book Club, a Teen Movie Night, and a Take and Make Rainbow Heart Teen Craft. YA Librarian Brooke hosted a drop in Teen Final Exam week Snack Bar and Research Help program from June 12 – June 14 during which 87 teens came to study and have snacks. Children's programs included Baby Playgroup and Storytimes with Marissa, Rockabye Beats concert funded by the Norwell Cultural Council, and the South Shore Vocational School Storytime and craft. In addition the library held the Summer Reading Kickoff event on Monday, June 26<sup>th</sup>. 139 patrons registered for the Children, Teen or Adult Summer Reading programs, and were able to get a free shaved ice from the Kona Ice Truck.

Community events included the first ever OCLN Library Crawl, spearheaded by our own Adult Services Librarian, Zoe Rath. The Crawl, in which patrons were given "passports" and encouraged to visit as many OCLN libraries as possible and get their passports stamped, ran from June 5 – June 17. Norwell had 178 visits from "Library Crawlers", the most visits for any of the OCLN libraries! There was also a Cupcake Decorating and make your own Pride Cards event in conjunction with the library crawl. Many community groups and committees utilized the Meeting Room and Local History Room in June.

**Financial Report:** As of the end of June the remaining balance in personnel services was \$50, 438.46. The remaining balance in general expenses was -\$16, 470.57. There was a departmental transfer of funds from the personnel services to the general expenses. The total cash drawer receipts from June were \$599.96 and the total receipts for the copier/printer were \$155.00.

**Friends:** The Friends had a Popup Book Sale in conjunction with the Summer Reading Kickoff event which was very popular. The group is on hiatus until September 13<sup>th</sup>. They are working on the annual appeal letter which will be sent out in the fall.

**NPL Foundation:** Tracy White has retired from the position of Treasurer of the Foundation. There is no replacement at the moment.

**Library updates:** Mobile Printing Software has been purchased and the installation is in process. The Commission on Disabilities has generously ordered a Communication Board to donate to the library to improve communication between nonverbal patrons of all ages and library staff. A new mobile shelving unit has been ordered for the Teen room, delivery anticipated sometime in September or October. Library business hours

were discussed, as well as patron comments that the bottom shelf of the New Materials and Large Print shelving units are too low for some patrons to browse easily. The next Trustees Meeting is scheduled for September 19<sup>th</sup>.

Meeting adjourned at 8:01 PM. Minutes recorded by Pam Achille.