

Board of Library Trustees

Minutes 11/15/2022

Present: Kathryn Mudgett (co-chair), Sarah Cassidy, Chris Smith, Lauren McNeil, Rachel Breen (Director), Pam Achille

Call to Order: Meeting called to order at 7:03 PM

Public Comments: None

Additions to Agenda: Upcoming meeting dates, Personnel

Approval of Minutes: Only three Trustees who had attended the October 18, 2022 Trustees meeting were in attendance tonight so approval of the minutes was deferred to the December 20, 2022 meeting.

Director's Report: In October there were 7,603 walk-in visits to the library. Over 5,500 items were checked out. Adult programs included weekly Tai Chi classes, the third installment of the Norwell Farms "Norwell Grows Native" lecture series: Britt Drews presented "Saving Seeds from Native Plants", Dinner and a Movie, a concert by David Won and Timothy Steele, three book clubs, and a new craft program, Making Halloween Cards. Teen Programs included Intro to Paranormal Investigation and a Glow in the Dark Slime Ghost craft. Children's programs included a series Raising a Reader with Big Ryan, sponsored by the South Shore Community Action Council, Music Makers with Miss Bethany, Little Bee Yoga, Toe Jam Puppet Band, Take and Make craft: Paint your own Halloween squishy toy, Candy Bar Bingo, a Movie Matinee, Intro to Ukelele, and Edible Bugs with Blake Dinius, as well as ongoing weekly programs.

Financial Report: At the end of October the remaining balance in personnel services is \$412,974.61. The remaining balance in general expenses is \$161,277.06. The total for the cash drawer receipts from October is \$347.20 and the total receipts for the public copier/printer is \$102.00.

Friends: The Friends of NPL raised \$1000 at their fall book sale. They are working on other fundraising options.

NPL Foundation: Nothing to report.

Building Project/ Library updates: The landscape work is completed and there are three outstanding HVAC items still pending. **Personnel update:** a discussion was held concerning the benefit package and Personnel By-Laws in regards to staff turnover.

Study Rooms: Continued discussion about the Study Room usage. Trustees decided to maintain the 13 year old age requirement for study room use.

Patron Appreciation Day: On December 4 the library will offer coffee, hot chocolate, donuts, and Fine Free returns, as well as a concert by Les Sampou in appreciation of our patrons.

State Aid Award: The library received \$12, 961.00 from State Aid, a second disbursement will arrive in spring 2023.

Garden Benches: A discussion was held about adding some benches or tables and chairs to the courtyard. Staff will research possibilities.

Upcoming Meeting dates:

Tuesday, December 20, 2022

Tuesday, January 17, 2022

Tuesday, February 14, 2022

Tuesday, March 21, 2022

Tuesday, April 11, 2022

Tuesday, May 16, 2022

Tuesday, June 20, 2022

Meeting adjourned at 8:00 PM. Minutes recorded by Pam Achille.