

## **Board of Library Trustees**

### **Minutes 9/20/22**

**Present:** Jeanne Hagelstein-Ivas (Chair), Kathryn Mudgett (Vice Chair), Monika Brodsky, Sarah Cassidy, Chris Smith, Rachel Breen (Director), Pam Achille

**Call to Order:** Meeting called to order at 7:01 PM

**Public Comments:** None

**Additions to Agenda:** None

**Approval of Minutes:** July 12, 2022 minutes approved.

#### **Reports:**

**Director:** In July and August there were 15,025 walk-in visits and over 16,169 items were checked out. Programs included How To Make Your Own Rain Barrel, a concert featuring Les Sampou, six book discussion groups and a movie discussion group, a Felted Hedgehog Craft, a Teen Karaoke Party, Make Your Own Popsockets, Squirt Gun Watercolor Painting, weekly Storytime and Music & Movement sessions with Jessica, a Puppet Storytime, a magic show, a Wildlife Encounters program, Mama Steph, Take and Make Crafts, and many other ongoing programs such as Tai Chi, Scrabble, Teen Drop in Crafternoons, and scavenger hunts and story walks. The ARIS and Financial Reports have been submitted to the MBLC.

**Financial:** At the end of August the remaining balance in personnel services is \$490,315.83. The remaining balance in general expenses is \$195,257.21. The total for the cash drawer receipts from August is \$737.30 and the total for the public copier/printer was \$153.00.

**Friends:** The Friends will be moving money from the endowment to the general checking account to cover a shortage for the year. They are having a fall book sale on October 21 and 22, and plan to send out another donation appeal letter.

**NPL Foundation:** Nothing to report.

**Library updates:** The Drywall repairs, painting repairs, and children's room carpet replacement are all finished. A landscaper has been hired for bi-weekly mowing and a fall cleanup. The LEED certification has been submitted for approval, the library should receive LEED Silver Certification.

**Personnel:** Zoe Rath is the new Adult Services Librarian. Our two new part-time Library Associates are Elisabeth Campbell and Sharon Ouellet, and our new part-time Custodian is Stephen Berry.

**Strategic Plan:** The Trustees voted and unanimously approved the new Five Year Strategic Plan. The Strategic Plan will be submitted to the MBLC for approval.

**Garden Benches:** Discussion postponed until the next meeting.

The next meeting will be Tuesday, October 18, 2022.

Meeting adjourned at 7:55 PM. Minutes recorded by Pam Achille.