

**Board of Library Trustees**  
**Minutes 8/11/21**

**Present:** Monika Brodsky (Chair), Jeanne Ivas (Vice Chair), Christine Smith, Kathleen Fitzgerald, Kathryn Mudgett, Sarah Cassidy, Judy McConarty (Director), and Rachel Breen

**Call to Order:** Meeting called to order at 7:03 PM.

**Public Comments:** None.

**Additions to the Agenda:** Library Donation, café, and signage.

**Approval of Minutes:** July 20, 2021 minutes approved.

**Reports:**

**Director:** Judy reported that 124 library cards were issued in July and over 9,000 items were checked out. NPL hosted a number of programs in July, including Dinner & a Movie, Scrabble, book group discussions, Little Bee Yoga, outdoor story times, and many others. Work on the ARIS continues and is due to the MBLC on Friday, August 27<sup>th</sup>.

**Financial:** As of the end of July, the remaining balance in personnel services is \$502,835.98. The remaining balance in general expenses is \$167,258.32. The total for the cash drawer receipts from July is \$151.26, and the total for copier money is \$0.

**Friends/Foundation:** The Friends will have their first meeting at the library on Wednesday, September 22<sup>nd</sup> at 6:30 PM. General discussion of the future of the Friends and the Foundation.

**Building Project Update:** Work continues on the HVAC system, site drainage, and other punch list items. Oudens Ello was at the library on Monday, August 2<sup>nd</sup> for their photo shoot of the library. If interested, NPL will be able to purchase rights to the photos. The next Library Building Committee meeting will be on Thursday, August 12<sup>th</sup>.

**Personnel:** Diane Rodriguez will be retiring as of Monday, August 23<sup>rd</sup>. Interviews for the Adult Services Librarian position have begun. Emily Goodwin started as the new YA/Technology Librarian on July 20<sup>th</sup>. Shelver Elizabeth Hanna is returning to college at the end of the month. The Shelver and the new part-time custodian position will need to be posted.

**Policies:** Trustees voted and approved the Meeting Room Policy as amended.

Trustees voted and approved the Study Room Policy as amended.

Trustees voted and approved the Tutor Policy as amended.

**Library Donation:** The library generously received a donation from long time library patrons, the Hainer family.

**Café:** Trustees suggested it would be good practice to place sanitation wipes at each table in the Café.

**Signage:** Trustees suggested putting wayfinding signage on the periodical shelves in the Reading Room.

The next meeting will be Tuesday, September 14, 2021.

Meeting adjourned at 8:32 PM. Recorded by Rachel Breen