

**Board of Library Trustees**  
**Minutes 7/20/21**

**Present:** Christine Smith (Vice Chair), Jeanne Ivas, Kathleen Fitzgerald, Sarah Cassidy, Judy McConarty (Director), and Rachel Breen

**Call to Order:** Meeting called to order at 7:03 PM.

**Public Comments:** None.

**Additions to the Agenda:** Update on Patron Blocks, Women's Club, and library Café.

**Approval of Minutes:** June 15, 2021 minutes approved.

**Reports:**

**Director:** Judy reported that in June over 1,500 items were checked out and over 2,300 eBooks/eAudiobooks were borrowed from Libby/OverDrive. There were 6,900 measurable uses of NPL e-collections and a total of 132 new library cards were issued. NPL offered a variety of programs in June which consisted of virtual, outdoor, and indoor programs. Due to Diane Rodriguez's upcoming retirement, the Adult Services Librarian position will be posted shortly. NPL welcomed back Emily Goodwin as the new Young Adult/Technology Librarian. Her first day is Tuesday, July 20<sup>th</sup>.

**Financial:** As of the end of June, the remaining balance in personnel services is -\$6,097.08. The remaining balance in general expenses is \$6,760.48. The total for the cash drawer receipts from July-June is \$1,207.62, and the total for copier money is \$0.

**Friends/Foundation:** The Friends Room is open and they are now accepting donations. The Friends are looking to recruit new members and have information outside of the Friends Room for interested volunteers.

The Foundation generously donated \$10,203.98 to the Library Building Project to cover the cost of the outdoor benches and bike racks in the Library's courtyard.

**Building Project Update:** Work continues on addressing punch list items, including the HVAC system, site drainage, outdoor book drop, and other issues. The Library Building Committee continues to meet bi-weekly and construction meetings will continue to occur weekly. The LBC's next meeting is Thursday, July 29<sup>th</sup>.

**Board Reorganization:** Monika Brodsky was re-elected as Chair and Jeanne Hagelstein-Ivas was elected as Vice Chair.

**Upcoming Meeting Dates:**

Tuesday, July 20, 2021

Wednesday, August 11, 2021

Tuesday, September 14, 2021

Tuesday, October 12, 2021

Tuesday, November 9, 2021

Tuesday, December 14, 2021

**Policies:** Judy and Rachel will continue to work on updating policies and will present drafts to the Trustees at the next meeting.

**Patron Blocks:** Rachel will follow up with OCLN for more clarification on patron blocks.

**Women's Club:** The Norwell Women's Club generously donated \$650 to the Friends to fund the library's museum pass subscription to the New England Aquarium. The Women's Club also exhibited interest in future donations to the library.

**Café:** Trustees discussed the potential of adding a healthy vending machine and coffee station to the café, but agreed that it functions best as a "bring your own food" area in the library at this time.

The next meeting will be Wednesday, August 11, 2021.

Meeting adjourned at 8:36 PM. Recorded by Rachel Breen